

JOB DESCRIPTION ENT post GPVTS

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|--------------------------|---|
| Job Title: | ST 1 and ST2 |
| Speciality: | ENT |
| Duration of Post: | 6 months as part of the GP Specialist training programme (Usually shared with other specialty) |
| Base: | Salford Royal Foundation Trust/ Royal Manchester Children's hospital |
| Responsible to: | Consultants in ENT |
| Working Hours: | 48 hours |
| On-call: | To be decided |

Duties of the post

Attending ENT clinics.

Care of patients pre and post op for ENT procedures on the hospital wards.

Dealing with emergency ENT admissions.

Preparation of patients for theatre and Liaising with anaesthetics.

Assisting in theatre (minimal exposure, to facilitate learning)

Participation in duty rota and hand over including:

- A face-to-face handover of care must take place at every change of shifts, with communication of details about all problem patients.
- The trainee must carry out a daily ward round of all ENT patients on the ward in time to allow discharge prescriptions to be obtained; and write in the notes daily.
- Discharge and clinic summaries are to be dictated on ENT patients.
- Results relating to their firm must be seen and signed daily.

On Call

Contribute to resident rota covering ENT, and neurosurgery.

Clinical Governance

Undertake induction and mandatory training, including completion of the Educational Agreement

“The needs of our patients will drive everything we do”

This includes completing training in basic ENT examination, the use of otoscope and ear microscope and suction clearance of external ear.

In accordance with the Educational Contract, take part in audit.

Teaching

To present at least 1 case to an Multi-disciplinary team

To provide teaching on basic ENT to attached medical students

| | Monday | Tuesday | Wednesday | Thursday | Friday |
|----|--|--|--|---|---|
| AM | Mr Rothera clinic/ Skull base theatre | Skull base theatre/ Paediatric ENT clinic | Mr Loughran theatre/ Mr Willatt clinic | Mr Willatt theatre/ Mr Freeman clinic | Mr Rothera theatre/ Mr Willatt clinic |
| PM | Mr Willatt theatre/ Skull base theatre | Mr Willatt clinic/ Skull base theatre | Mr Loughran clinic/ Mr Rothera clinic | Mr Willatt theatre/ Mr Green clinic | Mr Green theatre/ Paediatric ENT clinic |

This is a timetable of all possible sessions to attend.

Each trainee will be able to use their discretion to take a half day study period every week.

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Educational Aspects of the Post

Purpose of the post:

The post will provide them with skills and knowledge in emergency and routine ENT that are relevant to primary care, and which will enable them to provide better quality care for their patients. It also aims to give them some enthusiasm for the speciality and additional skills in using specialist equipment not normally seen in General Practice.

The overall aims will be:-

- **To learning about & how to manage important/or common conditions in ENT**
- **Develop practical skills for examination, assessment, screening and treatment.**
- **Develop patient centred consulting skills particular helpful in adult and paediatric ENT**

The curriculum will be based on the new General Practice curriculum where clear learning outcomes are stated. The areas covered are from the curriculum statements 15.4 (ENT and Facial Problems)

This post will specifically include the following objectives:-

Overall

- **Acquiring knowledge of the signs, symptoms, treatment or appropriate referral of common or important ENT presentations and conditions (as listed in curriculum statement 15.4)**
- **Gain skills in taking a thorough ENT history. Also in being able to use this information to form a differential diagnosis and formulate a sensible management plan.**
- **Gain knowledge and confidence in ENT investigations and treatments including**
 - **Different hearing tests at different ages (from new born to the elderly)**
 - **Use of Otoscope**
 - **Use of nasal cauterly**
 - **Removal of foreign bodies from ears and nose**
- **Recognise ENT emergencies and learn appropriate management. (as Listed in 15.4)**

Hearing

- **Learn about hearing loss and its management in a range of ages (including the types of hearing aids available)**
- **Understand the hearing screening programme for the new born.**
- **Understand occupational issues around work related hearing loss and how this applies to the Disability Discrimination Act.**
- **To understand the psychological and social effects of ENT problems, especially needs of those in neglected groups such as elderly or patients with learning difficulties.**
- **Be able to read and understand an audiogram.**

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Specific problems

- **Understand the ENT presentations of GORD**
- **Understand speech and language assessments for people with swallowing difficulties**
- **Learn to recognise the presentation of Globus and be familiar with its treatments**

Communication

- **To be able to develop communication skills which enable the doctor to consult in a patient-centred, sensitive way with patients with hearing problems. Consider learning basic sign language.**

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Educational content:

The post holder will have a named clinical supervisor who is accountable for the overall educational experience of the job.

The post holder will also attend the fortnightly educational meetings organised by the General Practice Primary Care Medical Educator.

The post holder will participate in a continuing programme of education in ENT within the hospital department. This will be encouraged by various educational methods including self directed learning, tutorials, random case analysis, project work, audit, case studies, computer based learning and clinical discussion.

The post holder will be entitled to study leave in accordance with national and local guidelines.

The post holder should record progress in a learning log/training record.

The Appraisal and Educational Assessment:

Trainees should be appraised by the clinical supervisor at the beginning of their job, at 8 weeks and at the end of the job to provide educational feedback and suggest ways forward.

Educational Assessment will be based on the GP curriculum and the requirements for assessments within this.

At the end of the post the clinical supervisor will complete the clinical supervisors report in the trainees e portfolio. The trainee should give feedback on the training post.